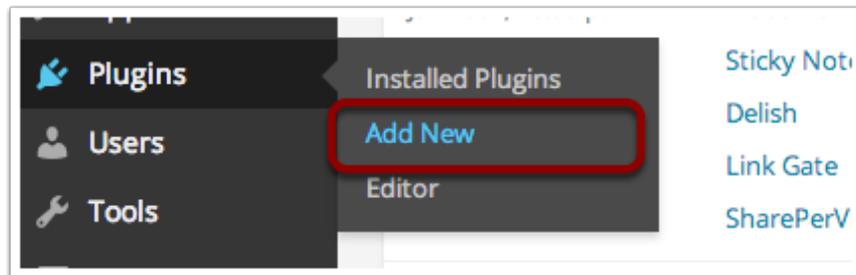


Content Auditor User Guide

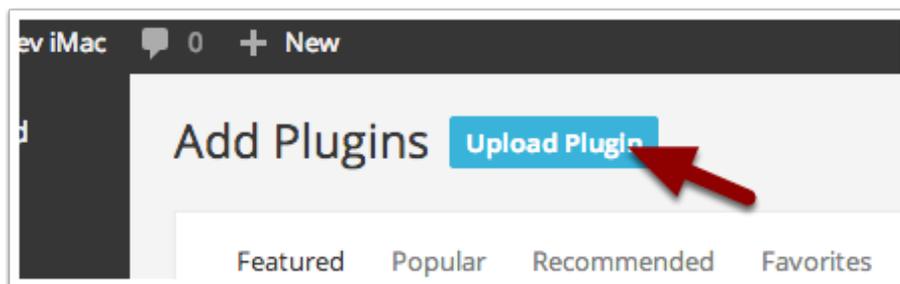
Installing a Plugin

To install a plugin, go to Plugins >> Add New



Upload Plugin

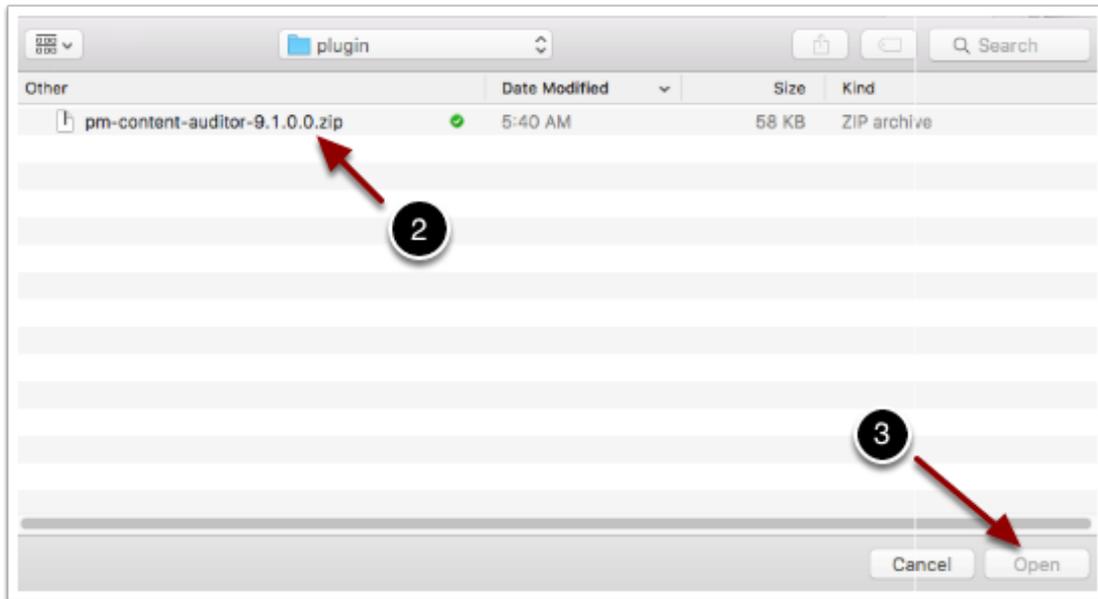
Click Upload Plugin



Content Auditor User Guide

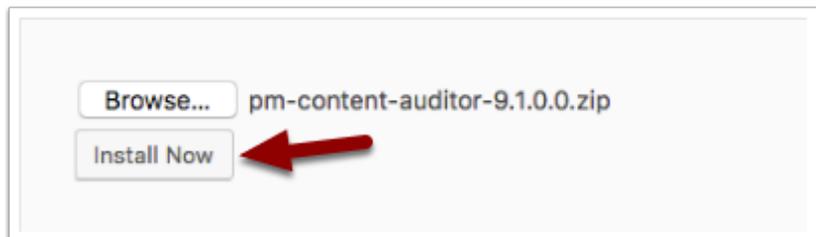
Choose Upload File

1. Click Choose File
2. Locate the zipped file of the plugin you'd like to install
3. Click Open



Install The Plugin

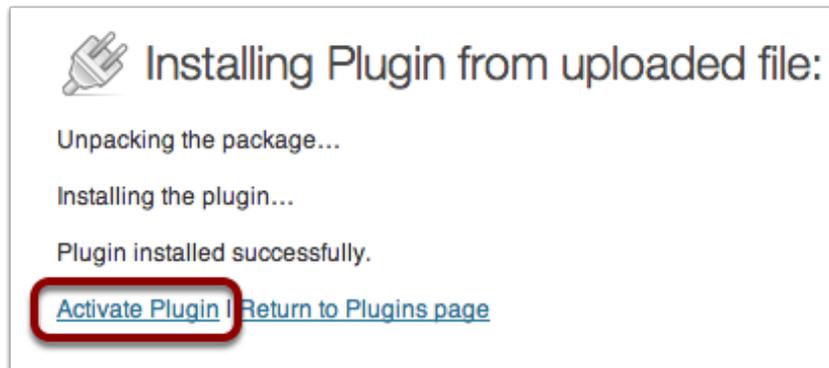
Click Install Now



Content Auditor User Guide

Activate The Plugin

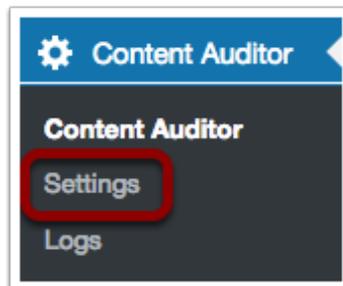
After successfully unpacking and installing the plugin, click *Activate Plugin*.



Content Auditor Menu

After activating the plugin, you will find the Content Auditor settings menu in the left side menu.

1. Click on Settings first.



Content Auditor User Guide

Content Auditor Settings

On the Settings page, enter the following information. You **MUST** click Save Settings when you first use the plugin in order for the exports to function.

1. **Export Filename:** Enter the filename that will be used when exporting the csv file.
2. **CSV Delimiter:** Enter the delimiter that will be used in your csv file.
3. **Query Limit:** Enter the loop query limit. A higher number will use more server load but will finish faster.

Settings Page
Change settings here.

Export Filename
Enter filename that will be used when exporting csv.

CSV Delimiter
Enter Delimiter that will be used for csv.

Query Limit
Enter loop query limit. (A higher number will use more server load but will finish faster)

Save Settings

Creating the Export

Click on Content Auditor in the left side menu. Here you will choose the options for your export.

1. **Post Type:** Select Page or Post

Content Auditor User Guide

2. **Post Range:** Select All Content or Date Range to only include content for a certain time period.
3. **Post Status:** Select the status of the posts you'd like to include in the export:
 - Published
 - Draft
 - Pending
 - Private
 - Future
4. **Primary Fields:** Select the fields you would like to include:
 - Title
 - Date published
 - Post Status
 - Author
 - Category
 - Tags
 - Featured Image (ID)
5. **Social Fields:** Select the Social Media fields you'd like to include:
 - Facebook Shares
 - Google +1s
6. **Yoast SEO Fields:** Select the Yoast SEO fields you'd like to include if you have this plugin installed:
 - Focus Keyword
 - SEO Title
 - Meta Desc
 - Link Dex
 - Content Score
7. **Custom Fields:** Type in a custom field name and click Add to include it in the export. To remove a custom field click on the red box.
8. Click on **Export**. Your file will be processed.
9. Click on **Export CSV** to download your file.

Content Auditor User Guide

Export Settings

Post Type 1

Post Range
 All Content 2
 Date Range

Post Status
 Published
 Draft 3
 Pending
 Private
 Future

Primary Fields

Include following
 Title 4
 Date published
 Post Status
 Author
 Category
 Tags
 Featured Image (ID)

Social Fields

Select Social Fields
 Facebook Shares 5
 Google +1s

Yoast SEO Fields

Available Fields
 Focus Keyword
 SEO Title 6
 Meta Desc
 Link Dex
 Content Score

Custom Fields

Name of Custom Field -

+Add 7

Export 8

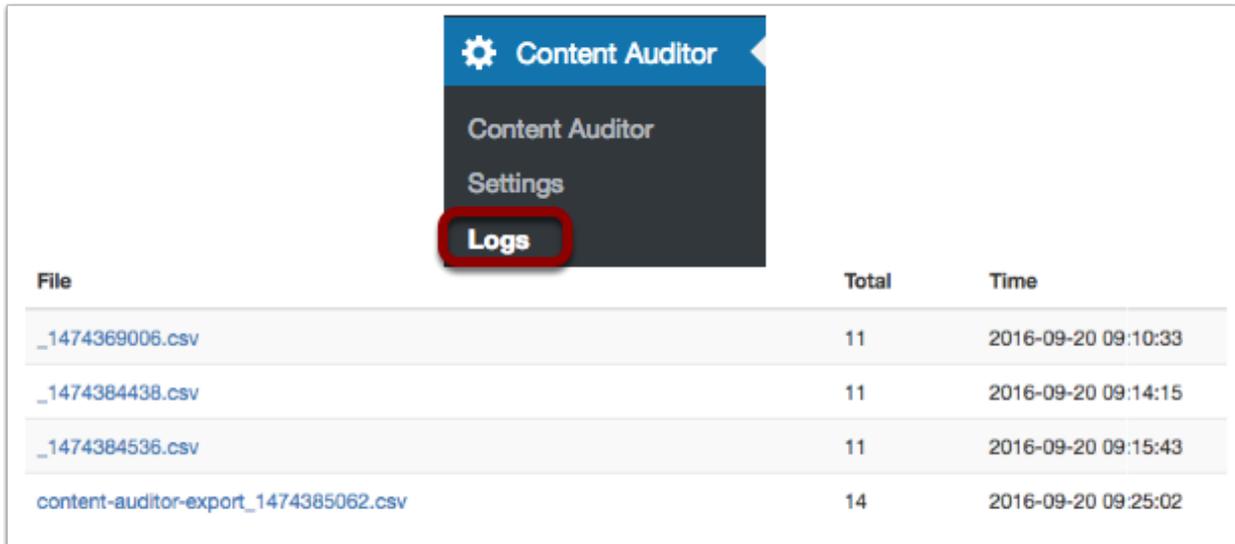
Processing Files to Export. Please wait... (11 posts)

Processing Complete. You can download it here. [Export CSV](#) 9

Content Auditor User Guide

Content Auditor Logs

Click on Logs in the Content Auditor menu to view and download your saved exports.



The screenshot shows the Content Auditor application interface. A dropdown menu is open, displaying the following options: Content Auditor (with a gear icon), Content Auditor, Settings, and Logs. The 'Logs' option is highlighted with a red rounded rectangle. Below the menu is a table with three columns: File, Total, and Time. The table contains four rows of export data.

File	Total	Time
_1474369006.csv	11	2016-09-20 09:10:33
_1474384438.csv	11	2016-09-20 09:14:15
_1474384536.csv	11	2016-09-20 09:15:43
content-auditor-export_1474385062.csv	14	2016-09-20 09:25:02